

## PTA General Meeting Minutes Tuesday, May 9, 2017 / 7-8:00pm / Library

- I The meeting was called to order at 7:02 pm. There were 16 members present.
- II Opening Remarks
- III Addition/changes to agenda
  - A. Motion made to approve the agenda.
  - B. Motion was seconded and approved unanimously.
- IV Approval of April, 2017, PTA Meeting Minutes
  - A. Motion made to approve the minutes as presented.
  - B. Motion was seconded and approved unanimously.
- V New Business
  - A. Voting in of incoming board members
    - 1) Slate of Nominees
      - President: Jordan Railsback: motion made to nominate Jordan Railsback; unanimously approved.
      - Secretary: Marie Triplett and Phillip Smiley; motion made to nominate Marie Triplett and Phillip Smiley; unanimously approved.
      - Treasurer: Suzanne Leonard; motion made to nominate Suzanne Leonard; unanimously approved.
      - VP of Community: Jim Elteringham, motion made to nominate Jim Elteringham; unanimously approved.
      - VP of Enrichment: TBD
- VI Report of Officers
  - A. Mrs. Coakley
    - 1) Thank you for everything done for teacher appreciation week, especially, doors, treats, lunch.
    - 2) Thank you for Spring Fling.
    - 3) Staffing:
      - Grades 1-6 teachers: 18 total teachers; 3 teachers per grade, to include kindergarten.
        - Lost one day of Ms. Biggs and one day of Mr. Winfrey; trying to get one day back;
        - Lost 0.5 ESOL teacher;
      - Departing Staff:
        - 2 PAC teachers
        - Ms. Callahan, Kindergarten

# Cub Run Elementary Parent Teacher Association

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5301 Sully Station Drive, Centreville, VA 20120

- Ms. Piro, 6<sup>th</sup> grade
  - Ms. Habermyer, P/T Counselor
  - Kerry Haulk is retiring
- 4) Food service BBQ on Thursday: send in blankets or towels for kids to sit on
  - 5) SOL Super Saturdays have started; for students who needed extra boost prior to SOLs. Two sessions will be held after SOLs, prior to make-ups.
  - 6) Placement Input forms coming out May 24<sup>th</sup>
  - 7) End of year parties on June 22<sup>nd</sup>.
- B. Treasurer – Robin Allan
- 1) Finances update:
    - Came in over budgeted income: about \$1000 for Spring Fling, even though it was free
  - 2) STEAM Monies update
    - \$4000 remaining to spend on STEM
  - 3) Audit:
    - Robin is lining up three people to do the audit
    - Robin closes the books on June 30;
- C. Vice-President of Involvement – Aimee Maggio
- 1) Yearbook
    - Last day to order was Friday, May 5th;
    - 340 yearbooks sold; 401 is the goal. Remaining ~60 will be first come, first serve.
  - 2) Spring book fair recap
    - Busy Friday night; Saturday was slow; Sunday was very busy.
    - Sold \$3000; we get 10% of that in Scholastic dollars - \$300 we can use for the Fall Book Fair—possibly to help with teacher wish lists.
  - 3) Teacher appreciation
    - Gifts were handed out yesterday
    - Omelet Chef came today – went over well
    - Request has come in to replace one microwave and Keurig (used) needs to be replaced. Pay out of teacher appreciation funds
- D. Vice-President of Community – Linnea Ober
- 1) Volleyball Update
    - All had fun.
    - All expenses were covered; need concession receipts.
    - 5<sup>th</sup> grade did concessions to start raising money for
  - 2) Spring Fling Update

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- Everything went well; volunteer numbers increased which made the day easier and enjoyable.
  - Recommend ice cream truck for next year; talk with Mid-Atlantic about reducing the price if we add them as a sponsor.
- 3) Movie Night: Nikia Washington is the chair
- Movie: BFG, 2 hrs.
  - Doors open at 6:15, movie starts at 6:30
  - Flyer and sign-up genius will go in this week's newsletter
- E. Special Education Liaison – Nora Bahamonde: no report
- F. Secretary – Karen Chapman: no report
- G. President – Rebecca McGonigle
- 1) PTA National School of Excellence Progress.
- Will submit application June 1
  - Need parents to take the second survey included in the newsletter this week.
- VII Open Floor Discussion
- A. None.
- VIII News and information
- A. Upcoming Dates
- Movie Night: May 19<sup>th</sup>, 6:15
  - June 6<sup>th</sup>: Volunteer appreciation: bagels, morning treats; appetizers during the June meeting.
  - June 13<sup>th</sup>: Last PTA meeting for 2016-2017.

Meeting was adjourned at 7:22 PM.

Minutes submitted by Karen Chapman.

Date of Approval: June xx, 2017.