

# Cub Run Elementary Parent Teacher Association

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5301 Sully Station Drive, Centreville, VA 20120

## PTA General Meeting Minutes Tuesday, September 13, 2016 / 7-8:00pm / Library

- I The meeting was called to order at 7:00 pm. There were 23 members present.
- II Opening Remarks
- III Addition/changes to agenda
  - A. Motion made to amend the agenda to add the nomination of Monica Coleman for the VP of Enrichment position.
  - B. Motion was seconded and unanimously approved. Item will be added after the Back-to-School Tips.
- IV Approval of June, 2016, PTA Meeting Minutes
  - A. Motion made to approve the minutes as presented.
  - B. Motion was seconded and approved unanimously.
- V Back to School – Tips for Studying and Making the School Year a Success
  - A. Mrs. Soller presented tips on how to help our kids get the school year started right
- VI New business
  - A. Motion made to nominate Monica Coleman as VP of Enrichment.
  - B. Motion was seconded and approved unanimously.
- VII Report of Officers
  - A. Principal, Jenni Coakley
    - 1) Introduction of staff in attendance: Mrs. Soller, Mrs. Tapper, Mrs. Buesing and Mrs. Habermeyer, and Mr. Nokovich.
    - 2) Thank you to the PTA for the teacher breakfast and Back to School BBQ
    - 3) Opening week has gone well; transportation has settled down and buses are now on time.
    - 4) Keep in Touch: last year this was sent out Wednesdays at 3:00;
      - (a) This is now transferred to News You Choose – you have to self-enroll; not a lot of people have enrolled.
      - (b) Keep in touch will be used for emergencies or grade-level specific information.
      - (c) News You Choose is from Fairfax County and Cub Run; go to the website and enroll in what you want to receive.
    - 5) Westfield Homecoming, Friday, September 30<sup>th</sup>; starts at Cub Run Elementary, 5:00; Cub Run dancers and SCA will participate;
    - 6) Centreville Day – 6<sup>th</sup> graders will sing national Anthem; Cub Run dancers will also perform
    - 7) New furniture:
      - (a) Library received tables which allows flexible seating
      - (b) STEM lab received tables and stools
    - 8) Proposals for Cub run a thon funding: have submitted proposals for STEAM equipment;

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- (a) Specialists requested Buddy Bench. Mrs. Buesing to provide information to Rebecca. Funds would be used to purchase and install the bench.
- 9) Mrs. Tapper: September 28<sup>th</sup>, 6-7, in the library: preview for family life education materials for all grade levels; Parents can opt their child/children out of the lessons.

## B. Treasurer – Robin Allan

- 1) 2015 – 2016 Audit approval: no findings found; audit was clear; PTA general board needs to approve the audit.
  - (a) Motion made to approve the 2015/2016 Audi.
  - (b) Motion was seconded and approved unanimously.
- 2) 2016 – 2017 PTA budget approval
  - (a) \$600 was added for children’s Science Night
  - (b) No longer doing the Coke bottle tops—Mr. D relies on these funds; PTA usually makes extra funds (\$400) from the Summer Sports Camps – it will be funneled back into the PE program. Need to cash out the funds in the Coke account.
  - (c) Movie night increased due to addition of second movie night and plan to show newer releases.
  - (d) Motion made to approve the 2016/2017 PTA budget.
  - (e) Motion was seconded and approved unanimously.
- 3) PTA Tax filing:
  - (a) PTA had to fill out a different tax form due to pulling in an average of \$50k over 3 years; Robin will have the full tax report at the October meeting.
- 4) Summer Treasurer’s reports were presented.

## C. Mrs. Buesing shard a video regarding the Buddy Bench.

- 1) Parent described scenario where she was taking pictures on the playground and there were quite a few where there was a child one their own.
- 2) Idea shared about moving the idea to the cafeteria so that no student eats alone.

## D. Vice-President of Involvement – Aimee Maggio

- 1) Membership update
  - (a) 215 PTA members
  - (b) Membership form going out in Wednesday folder.
- 2) Spirit wear update
  - (a) Order form going out in Wednesday folder.

## E. Vice-President of Community – Linnea Ober

- 1) Cub Run-a-Thon Update
  - (a) Kick-off was last Friday.
  - (b) Raised \$6610 thus far; goal is \$25,000.
  - (c) Each classroom has a goal; anything 100 – 125% over the classroom goal goes right back to the teacher for supplies
  - (d) 125-150% goes to the ‘supply’ fund for teachers to get classroom supplies— tissues, glue sticks...

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- (e) Individual student goal is \$50.
  - (f) 146/573 students are registered—this need to be higher
  - (g) All students will participate in the run on Oct 6<sup>th</sup>.
  - (h) Funds will go towards specials and STEAM.
  - (i) Still accepting donations for incentives – just send to school marked Cub Run-a-Thon.
  - (j) For kids who cannot raise funds; teachers have 5 raffle tickets to hand out to students who are showing good citizenship skills so they can participate in the raffle.
  - (k) Teachers are encouraged to continue talking about the run and the class progress.
- 2) Family Science Night
- (a) October 18<sup>th</sup>; cafeteria
  - (b) Children’s Science Center in Fair Oaks Mall will be running the event
  - (c) 12 activity stations, open evening, come whenever and do as many stations as you like;
  - (d) Family centered—families should participate together
  - (e) Volunteers are needed; volunteers must commit to 4 hours – 5:00 – 9:00. Students over 16 receive service hours. Need volunteers a min of 10 days prior to the event. 5 teachers have already volunteered.
  - (f) Mrs. Soller will have a book table at the event for free.
- 3) Movie Night
- (a) December 2nd
  - (b) Chair – Nikia Washington
  - (c) Movie choice is an incentive for run-a-thon;
  - (d) PTA Has approval to show PG movies; Options include: Jungle Book, Zootopia, Inside out, Angry Birds, and Ratchet and Plank
- F. Secretary – Karen Chapman – no report
- G. President – Rebecca McGonigle
- 1) Open Chair Positions
    - (a) Spirit Wear
    - (b) Book Fair: probably in conjunction with movie night and Spring Fling
    - (c) Bingo/Chili Cook-off
  - 2) PTA National School of Excellence
    - (a) Program description: inclusive school who attempts to reach all students
    - (b) Surveys will be coming out in the next few weeks

## VIII Open Floor Discussion

- 1) None

## IX News and information

- 1) Mrs. Soller needs volunteers to help bag and label books for the book room. Please contact her if you are interested in helping at [masoller@fcps.edu](mailto:masoller@fcps.edu).
- 2) Upcoming Dates

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- (a) Cub Run-a-Thon – Friday October 6, 2016
- (b) PTA Meeting – Tuesday October 11, 2016 7pm – 8pm
- (c) Family Science Night- Tuesday October 18, 2016 6pm – 8pm

Meeting was adjourned at 8:08 PM.

Minutes submitted by Karen Chapman.

Date of Approval: Oct xx, 2016.

DRAFT